

Welcome to Albany Public Library

MEMBERSHIP FORM

We Engage | Enrich | Educate | Entertain | Excite You!!



Albany Public Library

NEW MEMBER DETAILS (UNDER 18 YEARS NEEDS A PARENT/GUARDIAN TO SIGN)													
TITLE	SURNAME	NAME	DATE OF BIRTH										
		MIDDLE NAME											
EMAIL ADDRESS													
MOBILE PHONE NUMBER		HOME PHONE NUMBER	WORK PHONE NUMBER										
RESIDENTIAL ADDRESS				POST CODE									
POSTAL ADDRESS (if different from above)				POST CODE									
How would you like to receive Notices? (Reminders & Reservations)			How would you like to receive your Loan receipts?										
SMS	<input type="checkbox"/>	EMAIL	<input type="checkbox"/>	SMS & EMAIL	<input type="checkbox"/>	N/A*	<input type="checkbox"/>	EMAIL	<input type="checkbox"/>	PRINTED	<input type="checkbox"/>	EMAIL & PRINTED	<input type="checkbox"/>
*If no email or mobile is provided, Reservation notices will be sent by mail.													
FOR ADDITIONAL CARD HOLDERS AND PEOPLE UNDER 18													
MEMBER NAME	DATE OF BIRTH	GENDER	GUARDIAN / PARENT SIGNATURE	OFFICE USE ONLY MEMBERSHIP NUMBER									
		M / F											
		M / F											
		M / F											
		M / F											

Please be aware that as parent/guardian you are responsible for resources borrowed by any children listed above.

MEMBERSHIP TERMS AND CONDITIONS

Members are responsible for use of their library card and for all items on loan to them.

PLEASE DO:

- Take good care of all items and ensure that they are returned in good time for enjoyment by the rest of the community
- Protect items from the weather, food, drinks, moisture, excessive heat, sand or other soiling.
- Report any item that lost or damaged
- Not make any marks or notes on items;
- Not undertake any repairs at home;
- Not lend library items to other people.
(Ask for the item to be reserved for them instead)

PLEASE BE AWARE:

- An account fee will be charged for overdue items exceeding the maximum renewal period.
- Members may be charged for items that are damaged or lost.
- Assessment of these charges is made by Albany Public Library in conjunction with State Library of WA and University of Western Australia.
- Membership entitlements may be suspended if overdue items are not returned or fees and charges are unpaid.

Members must also comply with all other requirements under the Library Board of Western Australia Act 1951, Library Board Regulations and the Albany Public Library Public IT Use Policy. Available on request.

I hereby agree to the above Membership Terms and Conditions

Signature _____

OFFICE USE ONLY	DATE:	ID:	T&C:	STAFF:
MEMBERSHIP NUMBER:		ALB:	VIS:	TEMP: